

REGULAR MEETING OF THE GOVERNING BOARD OF  
THE KNOX EDUCATIONAL SERVICE CENTER  
MOUNT VERNON, OHIO

AGENDA  
Wednesday, June 21, 2017  
12:00 NOON

- I. Call to Order
- II. Roll Call
- III. Guests:
  1. Pam Schehl – Mount Vernon News
- IV. Public Participation
- V. Treasurer's Agenda:
  1. Recommendation: Approve the minutes for the May 17 regular meeting.
  2. Recommendation: Approval of Bills, Payroll, Budget and Cash Reports.
  3. Recommendation: Approve the FY17 revised contract with Mount Vernon City Schools
  4. Recommendation: Approve the FY18 contracts with Mount Vernon City and Danville Local Schools
  5. Recommendation: Approve the 2017-2018 Title I Services Agreement with East Knox Local Schools for students attending St. Vincent.
  5. Recommendation: Approve the revised secretary salary schedules for the 2017-2018 school year
  6. Recommendation: Approve the 2017-2018 Master Service Agreement with META Solutions for fiscal support, SIS Support, PowerSchool support, EMIS support, Purchasing Co-Op Membership and IEP Anywhere
  7. Recommendation: Approve Sheakley UniService as the Third Party Administrator for Workers Compensation for the 2017-2018 school year at an annual rate of \$1,089, which remains the same as last year's rate.
  8. Recommendation: Approve the Hylant Group for the Knox County Educational Service Center Liability, Auto, Pollution, Cyber and Violence Policies for the 2017-2018 school year. Effective July 1, 2017 at an annual rate of \$8,593, which reflects an increase of \$115 from last year's rate.

9. Recommendation: Accept the following donation and respective appropriation increase to Account 019-9807

- \$500 from Audrey Spearman to Summer Honors

10. Recommendation: Approve the following appropriation adjustments:

- Knox Choraliers, \$95, Account 300-9302
- Summer Honors, \$4300, Account 019-9807
- All County Band, \$600, Account 019-9003
- Preschool Fundraiser, \$8203.63, Account 019-9809
- Transition Program, \$750, Account 300-9301
- Community Trust-Yes Concerts, \$200, Account 019-9901

11. Recommendation: Accept the provided list of donated items from The Kensington Group.

12. Recommendation: Approve the contract with K12 Enterprise/Jitasa for the 2017-2018 school year for an annual rate of \$11,000, plus any help desk costs on an as needed basis.

VI. Legislative Update / Board Information

1. Next Board meeting: Wednesday, July 19, 2017
2. Superintendent and Treasurer job descriptions

VII. Superintendent's Recommendations and Reports

POLICY AND PROGRAM

1. Recommendation: Approve the provided Affiliation Agreement with the University of Akron.

2. Recommendation: Approve the provided contract with EJ Therapy for audiology services during the 2017-2018 school year.

3. Recommendation: Approve membership in the Ohio Educational Service Center Association (OESCA) for the 2017-2018 school year; \$2,306.

4. Recommendation: Approve membership in the Buckeye Association of School Administrators (BASA) for the 2017-2018 school year;

5. Recommendation: Approve annual dues to the Knox County Family and Children First Council; \$250.

6. Recommendation: Approve renewal of agreement with Infolink Technologies for the 2017-2018 school year..

7. Recommendation: Approve the 2017-2018 Preschool Handbook, Preschool Staff Handbook, and Preschool Tuition Schedule.

8. Recommendation: Approve the following preschool field trip locations:

|                                   |                             |
|-----------------------------------|-----------------------------|
| Brown Family Environmental Center | Local Post Offices          |
| Columbus Zoo                      | Local Parks                 |
| Danville Dentist                  | Local Police Departments    |
| Danville Feed and Supply          | Mohican State Park          |
| Danville Pet Office               | Ooh La La Salon             |
| Dominos Pizza                     | Paragraphs Book Store       |
| Family Dollar                     | Pizzaburg                   |
| Gambier Train Station             | Scoreboard Drive In         |
| Honey Haven                       | Spy Spot                    |
| Kokosing Gap Trail                | St. Luke's Community Center |
| Leve-Agrimán Mill                 | Studio 22                   |
| Lion's Den                        | Walnut Creek Farm           |
| Local Libraries                   | We Love Pets                |
| Local Fire Departments            |                             |

## PERSONNEL

1. Approve the following candidate for the position indicated:

- Sherry Yarger, Substitute Aide; 2016-2017

2. Recommendation: Approve the following candidates for the positions indicated for the 2017-2018 school year:

### Administrator

- Jaquelyn Nutt, Assistant Preschool Supervisor; 220 days; \$50,000; effective August 1, 2017

### Teachers

- Kaley Beam, Preschool Teacher; MA Step 1
- Kelsey Holbrook, Preschool Intervention Specialist; BA Step 0
- Jennifer Carr, Preschool Intervention Specialist; MA, Step 7
- Heather Daniel, Preschool Teacher; BA Step 0
- Ursula Fusner, Preschool Teacher; BA Step 6
- Jordan Smith – Preschool Intervention Specialist; BA Step 3
- Chris Kirkhope, Intervention Specialist; BA, Step 0

### Extended School Year

- Chris Kirkhope, Mount Vernon; 4 hours per day, \$26.70 per hour.
- Jennifer Highnam, Mount Vernon; \$50.00 per hour

### Aides

- Brad Davis, Digital Academy; \$20,460 annually
- Tirza Young, Digital Academy Salaried Aide; Step 0
- Cindi Pilotti, Digital Academy Salaried Aide, Step 0
- Breanna McKinstry, ED Elementary Salaried Aide, Step 0

- Denise Bethea, Clear Fork Aide; \$10.45/hour
- Molly Horne, Career Center Aide; \$10.71 per hour
- David Olk; Student's Aide; \$11.00 per hour

Custodian

- Dillon Lester, Learning Center; \$11.00 per hour

Substitute Custodian

- Laura Brockway

Substitute Teachers

- Joseph Barron
- Laura Brockway
- Bev Sivits
- Kayleigh Ziegenhagen

Substitute Aides

- Kathryn Blair
- Laura Brockway
- Marla Filbrun
- Cheryl C. Ivy
- Candace Meadows
- Ann Smith
- Nathan Wigal
- Sherry Yarger
- Kayleigh Ziegenhagen

Substitute Secretary

- Philanna Parnell

3. Recommendation: Approve the provided list of 2017-2018 substitute teachers.

4. Recommendation: Accept the following resignations:

- Don Berry, Learning Center Custodian; effective June 23
- Cole Forshey, East Knox Aide
- Vonda Gerbasi, Fredericktown Aide
- Lisa Nofsinger, Preschool Aide
- Wendy Cagle, Intervention Specialist

5. Recommendation: Approve revised contracts for the following employees to reflect the approved 2017-2018 salary schedule:

- Carla Douglas
- Gwen Smith
- Barbara Waite
- Christi Grogg

VIII. Adjournment