

KNOX COUNTY EDUCATIONAL SERVICE CENTER

June 21, 2017

The Meeting of the Governing Board of the Knox County Educational Service Center was held at 12:00 noon, June 21, 2017, in the Knox County ESC Conference Room, 308 Martinsburg Road, Mount Vernon, Ohio.

Roll Call was taken at 12:00 pm: The following Board members answered roll call: Mrs. Bechtel, Mrs. Miller, Mrs. Maclean, Mr. Rogers and Mr. McLarnan. Timm Mackley and Brittany Keller were also present.

(69-17) Mrs. Miller moved, seconded by Mr. Rogers to approve the minutes from the May 17, 2017 regular meeting. Roll Call: All Ayes.

(70-17) Mrs. Bechtel moved, seconded by Mr. McLarnan to approve the bills, payroll, budget and cash reports. Roll Call: All Ayes.

(71-17) Mr. Rogers moved, seconded by Mrs. Maclean to approve the FY17 revised contract with Mount Vernon City Schools.

Roll Call: All Ayes.

(72-17) Mr. McLarnan moved, seconded by Mrs. Miller to approve the FY18 contracts with Mount Vernon City and Danville Local Schools.

Roll Call: All Ayes.

(73-17) Mrs. Bechtel moved, seconded by Mrs. Maclean to approve the 2017-2018 Title I Services Agreement with East Knox Local Schools for students attending St. Vincent.

Roll Call: All Ayes.

(74-17) Mr. McLarnan moved, seconded by Mrs. Bechtel to approve the revised secretary salary schedules for the 2017-2018 school year.

Roll Call: All Ayes.

(75-17) Mrs. Miller moved, seconded by Mrs. Maclean to approve the 2017-2018 Master Service Agreement with META Solutions for fiscal support, SIS Support, PowerSchool support, EMIS support, Purchasing Co-Op Membership and IEP Anywhere.

Roll Call: All Ayes.

(76-17) Mrs. Maclean moved, seconded by Mr. McLarnan to approve Sheakley UniServices as the Third Party Administrator for Workers Compensation for the 2017-2018 school year at an annual rate of \$1,014, which is \$75 less than last year's rate. Roll Call: All Ayes.

(77-17) Mrs. Maclean moved, seconded by Mr. Rogers to approve the Hylant Group for the Knox County Educational Service Center Liability, Auto, Pollution, Cyber and Violence Policies for the 2017-2018 school year. Effective July 1, 2017 at an annual rate of \$8,593, which reflects an increase of \$115 from last year's rate.

Roll Call: All Ayes.

(78-17) Mr. Rogers moved, seconded by Mrs. Miller to accept the following donation and respective appropriation increase to Account 019-9807:

- \$500 from Audrey Spearman to Summer Honors

Roll Call: All Ayes.

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(79-17) Mrs. Miller moved, seconded by Mr. McLarnan to approve the following appropriation adjustments:

- Knox Choraliers, \$95, Account 300-9302
- Summer Honors, \$4300, Account 019-9807
- All County Band, \$600, Account 019-9003
- Preschool Fundraiser, \$8203.63, Account 019-9809
- Transition Program, \$750, Account 300-9301
- Community Trust-Yes Concerts, \$200, Account 019-9901

Roll Call: All Ayes.

(80-17) Mrs. Maclean moved, seconded by Mrs. Bechtel to accept the provided list of donated items from The Kensington Group.

- Charge and Secure Cabinet, 12 Device, 115VAC; \$807.50 value
- Hi-Fi Headphone-Bulk; \$6.72 value
- Hi-Fi- Headset with microphone; \$16.20 value
- Kensington LP400 Switchable Keyboard; \$45 value
- LS240 14.4 in. Top Load Carrying Case-Black; \$21 value
- Master Keyed Combination Lock; \$28 value
- Orbit Wireless Mobile Trackball; \$35 value
- Presenter Expert with Memory; \$65 value
- Sit Stand Workstation with SmartFit; \$337.50 value
- SmartFit Laptop Riser with Wireless Charging Pad; \$75 value

Roll Call: All Ayes.

(81-17) Mrs. Maclean moved, seconded by Mr. McLarnan to approve the contract with K12 Enterprises/Jitasa for the 2017-2018 school year for an annual rate of \$11,000, plus any help desks costs on an as needed basis. Roll Call: All Ayes.

(82-17) Mrs. Maclean moved, seconded by Mrs. Miller to approve the provided Affiliation Agreement with the University of Akron. Roll Call: All Ayes.

(83-17) Mr. Rogers moved, seconded by Mr. McLarnan to approve the provided contract with EJ Therapy for audiology services during the 2017-2018 school year.

Roll Call: All Ayes.

(84-17) Mrs. Maclean moved, seconded by Mr. Rogers to approve membership in the Ohio Educational Service Center Association (OESCA) for the 2017-2018 school year for an annual amount of \$2,036. Roll Call: All Ayes.

(85-17) Mrs. Miller moved, seconded by Mr. McLarnan to approve membership in the Buckeye Association of School Administrators (BASA) for the 2017-2018 school year.

Roll Call: All Ayes.

(86-17) Mrs. Maclean moved, seconded by Mr. McLarnan to approve annual dues to the Knox County Family and Children First Council; \$250. Roll Call: All Ayes.

(87-17) Mrs. Maclean moved, seconded by Mr. Rogers to approve renewal of the agreement with InfoLink Technologies for the 2017-2018 school year.

(88-17) Mrs. Miller moved, seconded by Mrs. Bechtel to approve the 2017-2018 Preschool Handbook, Preschool Staff Handbook and Preschool Tuition Schedule.

Roll Call: All Ayes.

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(89-17) Mrs. Miller moved, seconded by Mr. Rogers to approve the following preschool field trip destinations:

- Brown Family Environmental Center
- Local Post Offices
- Columbus Zoo
- Danville Dentist
- Danville Feed and Supply
- Danville Pet Office
- Dominos Pizza
- Family Dollar
- Gambier Train Station
- Honey Haven
- Kokosing Gap Trail
- Leve-Agrimán Mill
- Lion's Den
- Local Libraries
- Local Fire Departments
- Local Parks
- Local Police Departments
- Mohican State Park
- Ooh La La Salon
- Paragraphs Book Store
- Pizzaburg
- Scoreboard Drive In
- Spi Spot
- St. Luke's Community Center
- Studio 22
- Walnut Creek Farm
- We Love Pets

Roll Call: All Ayes.

(90-17) Mrs. Maclean moved, seconded by Mrs. Miller to approve the following candidate for the position indicated:

- Sherry Yarger, Substitute Aide, 2016-2017 school year

Roll Call: All Ayes.

(91-17) Mrs. Maclean moved, seconded by Mr. Rogers to approve the following candidates for the positions indicated for the 2017-2018 school year:

### Administrator

- Jaquelyn Nutt, Assistant Preschool Supervisor, 220 days, \$50,000; Effective August 1, 2017

### Teachers

- Kaley Beam, Preschool Teacher; MA Step 1
- Kelsey Holbrook, Preschool Intervention Specialist; BA Step 0
- Jennifer Carr, Preschool Intervention Specialist; MA Step 7
- Heather Daniel, Preschool Teacher; BA Step 0
- Ursula Fusner, Preschool Teacher; BA Step 6
- Jordan Smith, Preschool Intervention Specialist; BA Step 3
- Chris Kirkhope, Intervention Specialist; BA Step 0

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## Extended School Year

- Chris Kirkhope, Mount Vernon, 4 hours per day, \$26.70 per hour
- Jennifer Highnam, Mount Vernon, \$50 per hour

## Aides

- Brad Davis, Digital Academy Room Monitor; \$20,460 annually
- Tirza Young, Digital Academy Salaried Aide; Step 0
- Cynthia Pilotti, Digital Academy Salaried Aide; Step 0
- Breanna McKinstry, ED Salaried Aide; Step 0
- Denise Bethea, Clear Fork Aide; \$10.45 per hour
- Molly Horne, Knox County Career Center Aide; \$10.71 per hour
- David Olk, One-on-One Aide; \$11.00 per hour

## Custodian

- Dillon Lester, Learning Center; \$11.00 per hour

## Substitute Custodian

- Laura Brockway

## Substitute Teachers

- Joseph Barron
- Laura Brockway
- Bev Sivits
- Kayleigh Ziegenhagen

## Substitute Aides

- Kathryn Blair
- Laura Brockway
- Marla Filbrun
- Cheryl C. Ivy
- Candace Meadows
- Ann Smith
- Nathan Wigal
- Sherry Yarger
- Kayleigh Ziegenhagen

## Substitute Secretary

- Philanna Pfuehler-Parnell

Roll Call: All Ayes.

(92-17) Mrs. Maclean moved, seconded by Mr. McLarnan to approve the provided list of 2017-2018 substitute teachers:

Roll Call: All Ayes.

(93-17) Mrs. Miller moved, seconded by Mrs. Bechtel to accept the following resignations:

- Don Berry, Learning Center Custodian; Effective June 23
- Cole Forshey, East Knox Aide
- Vonda Gerbasi, Fredericktown Aide
- Lisa Nofsinger, Preschool Aide
- Wendy Cagle, Intervention Specialist

Roll Call: All Ayes.

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(94-17) Mr. McLarnan moved, seconded by Mr. Rogers to approve the revised contracts for the following employees to reflect the approved 2017-2018 secretary salary schedule:

- Carla Douglas
- Gwen Smith
- Barbara Waite
- Christi Grogg

Roll Call: All Ayes.

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President

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Treasurer